



# The Public Purchaser

*The Newsletter of the Southeast Texas Association of Public Purchasing*

## A Message From our president

Dear SETAPP Members,

As I am writing this it is almost the end of January 2012. The time goes by very quickly.

I want to congratulate all our new committee members. We are very happy to have these individuals as part of our 2012 SETAPP team.

**Education:**

Chair: Maxine Carden  
Member: Barbara Brooks

**Facilities/Program:**

Chair: Barbara Minderhout  
Members: Karen Gross & Alan Phillips

**Legislative Liaison:**

Chair: Richard Bennett  
Member: Cherly Kreji

**Membership:**

Chair: Danita Canty  
Member: Veronica Douglas

We are in full swing for the 2012 Lone Star Conference. Debbie Kaminski, Chair of the Registration Committee and Richard Bennett, Chair of the Vendor EXPO and their teams are working diligently to get attendees for the conference and vendors for the EXPO.

We hope you are all encouraging your colleagues and suppliers to join us April 29-May 2, 2012 in Galveston, Texas.

Thank you to Veronica Douglas who has been working with our Webmaster to give the SETAPP Website a fresh new look. Please take a minute to see the new design at [www.setapp.org](http://www.setapp.org).

Lastly, 2012 is going to be a tough year for our organization. In recent months we have had a drop in membership. This is due largely in part to the lay-offs from one of our biggest supporters, individuals retiring and the fact that agencies are no longer paying for their staff to be members of SETAPP. In previous years, most agencies paid for memberships for their staff and since this is no longer a common practice a lot of individuals are not interested in paying their own membership.

We also have another issue; with the departure of the retirees and the laid off employees those agencies are not replacing employees making it difficult for the remaining employees to be away from their office for SETAPP meetings.

I would encourage all of you to think about these issues and send us recommendations of ways that we can obtain more members and what to do about the members that can't get away from their desks.

The SETAPP Board looks forward to a successful 2012!

P.S. Don't forget to about the 2012 Lone Star Conference. We look forward to seeing you there!

# SETAPP 2012 1ST QUARTER MEETING

**DATE/TIME:** Thursday, March 15, 2012—11:30 AM to 1:00 PM

**LOCATION:** Doneraki Restaurant, 2903 Woodridge Dr. #300, Houston, TX 77087 Phone: (713)645-6400

**DIRECTIONS:** <http://mapq.st/wFEQAL>

**YOUR COST:** \$22.00 per person

**LUNCHEON BUFFET:** Entrée Choices: Beef & Chicken Fajitas, Red Ground Beef Enchiladas and Flautas. Sides Include: Rice, Beans, Guacamole, Pico de Gallo and Chile con Queso. Dessert of Flan or Buñuelo and Iced Tea, Coffee or Soft Drink is included.

**PRESENTATION:** Guest Speaker, Mindy Stallings, President of Impact Leadership, LLC will present **Business Etiquette** as the topic of discussion.

**DRAWING:** A webinar valued at \$75.00 will be awarded to one attending SETAPP Member.

Name: \_\_\_\_\_

Agency: \_\_\_\_\_ Email: \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**Deadline to R.S.V.P: February 28, 2012 @ 12:00 P.M.**

**Email Registration Form** to Barbara Minderhout, CTP [Minderhout@uhcl.edu](mailto:Minderhout@uhcl.edu) or **Fax** to (281) 283-2156

Purchase Order Number \_\_\_\_\_  Check Number \_\_\_\_\_  Invoice Required:  Will Pay at Location

**PAYMENT:** Checks/Purchase Orders may be mailed to P.O. Box 53930, Houston, TX 77052-3930

*All checks/PO's must be made payable to: Southeast Texas Association of Public Purchasing TIN #76-0676143*

**NOTE: ALL CANCELLATIONS RECEIVED AFTER THE RSVP DEADLINE AND ALL NO SHOWS WILL BE BILLED THE FULL COST PER PERSON OF THE EVENT TO CHAPTER WHICH IS \$22.00. PLEASE MAKE EVERY EFFORT TO ARRIVE ON TIME.**



# Power of Purchasing!

**2012 Lone Star Regional Purchasing Conference**

**April 29, 2012 – May 2, 2012**

**Vendor Expo: May 1, 2012**

**Location:**

**Galveston Hilton and Galveston Island Conference Center  
5400 Seawall Boulevard  
Galveston, TX 77551  
Phone: 512-627-6185**

**Room rate \$82.00 per night**

Attendee registration contact: Debbie Kaminski @ 281-341-8643 / [debbie.kaminski@co.fort-bend.tx.us](mailto:debbie.kaminski@co.fort-bend.tx.us)

Vendor registration contact: Richard Bennett @ 713-475-7864 / [RBennett@ci.pasadena.tx.us](mailto:RBennett@ci.pasadena.tx.us)

**Great speakers, insightful topics & wonderful times await you on the beach in April-May 2012!**



Hosted by: **S**outh **E**ast **T**exas **A**ssociation of **P**ublic **P**urchasing

## 2012 Lone Star Conference Draft Program

### Sunday, April 29, 2012

- 8:00 a.m. - 5:00 p.m. (8 hr) Pre-Conference Seminar: Instructor: Alan Phillips  
Title: "Down by the Sea...let's RFP...Other Purchasing too!"  
**Topic: Ethics and RFP Part. 1 \*\*Part 2 will be completed Monday at 10:00 a.m.\*\***
- 2:00 p.m. - 5:00 p.m. Delegate Registration Check-In
- 5:00 p.m. - 8:00 p.m. Lone Star Conference Social & Welcome Reception (Poolside-Weather Permitting)

### Monday, April 30, 2012

- 7:00 a.m. - 8.00 a.m. Delegate Check-in & Breakfast Buffet
- 8:00 a.m. - 8:30 a.m. (.5 hr) **Opening General Session / Introduction of Keynote Speakers**  
Welcome and Introductions by SETAPP President & Vice-President, and DeWight Dopslauf - NIGP Board Member
- 8:30 a.m. - 10:00 a.m. (1.5 hr) **Keynote Speakers:** Doreen Murner, CEO, National Association of Educational Procurement & Toni Valenti, Director of Marketing, NAEP  
**Topic: Customer Service / Moderator:** Alan Phillips
- 10:00 a.m. to 10:15 a.m. Break
- 10:15 a.m. to 11:45 a.m. (1.5 hr) **Breakout Sessions:**
- (Session 1) **Topic: Cooperative Purchasing Contracts – A Love/Hate Relationship**  
Speaker: Charles Oberrender, Purchasing & Risk Manager, City of Missouri City, Texas  
Moderator: Veronica Douglas
- (Session 2) **Topic: What is a LEADER?** Speaker: Vikki Ross, Director of Purchasing Health Science Center San Antonio / Moderator: Debra Carpenter
- (Session 3) **\*\*Topic: RFP Pt. 2 – Open ONLY to Sunday session attendees.** Speaker: Alan Phillips, Director of Materials Management, Texas Southern University
- 11:45 a.m. - 1:45 p.m. Lunch on Your Own
- 1:45 p.m. - 2:15 p.m. (1.5 hr) Breakout Sessions:
- (Session 1) **Topic: Blueprint for Savings Delivery – 60 Minutes** Speaker: Luke Spikes & Alistair Hardie Spikes Cavell / Moderator: Debbie Kaminski
- (Session 2) **Topic: Contracts Check List** Speaker: Gilbert Jalomo / Moderator: Richard Bennett
- (Session 3) **Topic: Legislative Barriers to Cost Containment** Speaker: Doreen Murner, CEO, NAEP  
Moderator: Karen Gross
- 2:15 p.m. - 2:30 p.m. Break
- 2:30 p.m. - 4:00 p.m. (1.5 hr) **Topic: How to Avoid an OAG Investigation- Is your JOC program Audit worthy?**  
Speaker: Scott Creekmore - The Gordian Group, Inc / Moderator: DeWight Dopslauf

### Tuesday, May 1, 2012

- 7:00 a.m. - 8.00 a.m. Delegate Check-in
- 7:30 a.m. - 8:45 a.m. Breakfast Buffet
- 9:00 a.m. - 10:00 a.m. ( 1 hr) General Session Keynote Speaker: Brian Yeoman  
**Topic: Sustainability and Green Purchasing 101 / Moderator:** Alan Phillips

## 2012 Lone Star Conference Draft Program (continued)

### Tuesday, May 1, 2012

10:00 a.m.	Break & Supplier Show
10:00 a.m. - 3:00 p.m. (5 hr)	Supplier Show
11:45 a.m. - 1:00 p.m.	Lunch provided
3:15 p.m. - 3:30 p.m.	Break
3:30 p.m. - 5:00 p.m. (1.5 hr)	<b>Breakout Sessions:</b>
(Session 1)	<b>Topic: Roofing 101</b> Speaker: Bruce Hughes / Moderator: Cheryl Krejci
(Session 2)	<b>Topic: How to Market/Present Accomplishments</b> Speaker: Toni Valenti / Moderator: Jeanne Cumpian
(Session 3)	<b>Topic: Materials Management: Point of Use Vending Technology for MRO Supplies</b> Speaker: Christopher White- Fastenal / Moderator: Maxine Carden

### Wednesday, May 2, 2012

7:45 a.m. - 8:45 a.m. (1 hr)	Breakfast Buffet and Networking
8:45 a.m. - 9:00 a.m.	Break
9:00 a.m. - 10:00 a.m. (1 hr)	Closing Speaker and remarks: <b>Topic: Power of Purchasing from Diverse Suppliers</b> Speaker: Richard Huebner, President of Houston Minority Supplier Development Council Moderator: Karen Gross

# 2012 Lone Star Conference Registration Form

Hosted By: SETAPP

Southeast Texas Association of

**April 29 – May 2, 2012**  
**Galveston, Texas**

*Chapter of NIGP*

Mail your Lone Star Conference Registration Form and Payment to:

SETAPP—C/O Fort Bend County

Attention: Debbie Kaminski

4520 Reading Road, Suite A

Rosenberg, TX 77471

Checks are payable to: SETAPP

Tax ID #76-0676143

## Check the appropriate box:

2012 Conference      \$300 Registration Fee \$ \_\_\_\_\_

\_\_\_\_\_ Save \$50 on the price of the Lone Star Conference by signing up and paying for both the Pre-Conference Seminar and the Conference.

\_\_\_\_\_ First Time Attendee

**Early Bird registration: Paid registration received prior to March 31, 2012 qualifies you for the "Early Bird" drawing for prizes.**

**Payment is required in advance. Full refunds will be given for written cancellations received prior to April 1, 2012.**

**No refunds are available after April 1, 2012. Substitutions are allowed at any time.**

Name	Telephone Number	Fax Number
Agency	Department	Title
Mailing Address	City	State and Zip Code
Email	Certifications	

**Pre-Conference Seminar: Ethics and Request for Proposals, Sunday, April 29<sup>th</sup>.** The instructor will be Alan Phillips from Texas Southern University. This course will cover a variety of purchasing issues related to ethics and proposal process.

\_\_\_\_\_ \$125 National Member

\_\_\_\_\_ \$195 Chapter Member

\_\_\_\_\_ \$250 Non-Member

\*\*\* Save \$50 on the price of the Lone Star Conference by signing up and paying for both the Pre-Conference Seminar and the Conference\*\*\*

**Recertification Points:** 1 point for each 8 contact hours    **Meals: Sunday** evening reception with refreshments, breakfast each morning, and lunch on Tuesday during Vendor Expo

**Hotel Information:** \$82.00 per night plus taxes for single (contact the hotel for premium room rates) USE CODE LSC (SETAPP Lone Star Conference rate)

## ***Hilton Galveston Island Resort***

5400 Seawall Boulevard, Galveston Island, Texas (409) 744-5000 Michelle Cunningham is the contact.

Call early for your room, limited amount of rooms at discounted rate.

**For additional information please contact Debbie Kaminski at [Debbie.Kaminski@co.fort-bend.tx.us](mailto:Debbie.Kaminski@co.fort-bend.tx.us)**

# SETAPP MEMBERSHIP



Don't let this opportunity pass you by ....

The cost is \$45.00, we offer:

- ◆ Social Networking with other entities
  - ◆ Quarterly meetings
- ◆ Newsletters with the latest Purchasing News and Events
  - ◆ Continued education opportunities

Visit [www.setapp.org](http://www.setapp.org) for a membership application or contact Danita Canty at [Danita.Canty@co.fort-bend.tx.us](mailto:Danita.Canty@co.fort-bend.tx.us)

# Check It Out!

SETAPP has a new website! In January of 2012 SETAPP launched its new site! We encourage you to view this site and contact us with any questions or comments! We are very proud of this website and value your feedback! Check it out today at [www.setapp.org](http://www.setapp.org)!

Southeast Texas Association of Public Purchasing Professionals



[Chapter Meetings](#)

[Membership](#)

[Scholarships](#)

[Professional Development](#)

[Mentors](#)

[Job Postings](#)

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## It's Coming to Galveston in 2012... The Lone Star Conference!

[Attendee Registration Form](#)

Contact: [Debbie Kaminski](#)

[DRAFT Conference Program](#)

[EXPO Registration Form](#) and [Galveston Convention Utility Form](#)

Contact: [Karen Gross](#) or [Richard Bennett](#)

Media partner for the 2012 Lone Star Conference – [Small Business Talk](#)



Bronze Sponsor:



Gold Sponsor:

# 2012 SETAPP Officers and Chairpersons

## **President**

Karen Gross, CPPB, C.P.M.  
University of Texas Medical Branch  
Phone: (281) 338-8053 | Fax (281) 554-5263 | Email: klgross@utmb.edu

## **Vice President**

Alan A. Phillips, CPPB CTPM  
Texas Southern University  
Phone: (713) 313-7280 | Fax: (713) 313-1960 | Email: phillipsa@tsu.edu

## **Secretary**

Trish Erndt, CTPM  
City of Pearland  
Phone: (281) 652-1790 | Fax: (281) 652-1738 | Email: TEendt@ci.pearland.tx.us

## **Treasurer**

Veronica Douglas, CPPB, PSCMC  
City of Houston  
Phone: (832) 393-8745 | Fax: (832) 393-8760 | Email: veronica.douglas@houstontx.gov

## **Awards & Scholarship Committee**

Alan A. Phillips, CPPB CTPM  
Texas Southern University  
Phone: (713) 313-7280 | Fax: (713) 313-1960 | Email: phillipsa@tsu.edu  
**Committee Members include:** Maxine Carden, CPPO, CPM, CTPM

## **Budget/Finance Committee**

Chairperson—Veronica Douglas, CPPB, PSCMC  
City of Houston  
Phone: (832) 393-8745 | Fax: (832) 393-8760 | Email: veronica.douglas@houstontx.gov

## **Education/Certification Committee**

Chairperson—Maxine Carden, CPPO, CPM, CTPM  
Texas Department of Transportation  
Phone: (713) 802-5539 | Fax: (713) 802-5520 | Email: jomaxine.carden@txdot.gov  
**Committee Members include:** Barbara Brooks, CTPM, CTP, Texas Department of Transportation Beaumont

## **Program & Facilities Committee**

Barbara Minderhout, CTP  
University of Houston—Clearlake  
Phone: (281) 283-2150 | Fax: (281) 283-2156 | Email: minderhout@uhcl.edu  
**Committee Members include:** Karen L. Gross and Alan A. Phillips

## **Membership Committee**

Danita Canty  
Ft. Bend County  
Phone: (281) 341-8648 | Fax: (281) 341-8642 | Email: cantydan@co.fort-bend.tx.us

## **Public Relations Committee**

Chairperson - Veronica Douglas, CPPB, PSCMC  
City of Houston  
Phone: (832) 393-8745 | Fax: (832) 393-8760 | Email: veronica.douglas@houstontx.gov