



**THE SAN LUIS RESORT**  
SPA & CONFERENCE CENTER

**Exhibitor Utility Service Order Form**

Name of Exhibition or Show: \_\_\_\_\_

Exhibitor Name: \_\_\_\_\_ Booth Number \_\_\_\_\_

Exhibitor Company/Organization \_\_\_\_\_

Date of Show \_\_\_\_\_ Phone Number \_\_\_\_\_

Method of Payment \_\_\_\_\_

**Electrical Current Charges:**

Should it be necessary to hook up power to any devices, machinery and/or equipment, a labor order must be placed in advance. Estimated electrical usage per circuit is included in total price. ALL PRICES ARE SUBJECT TO CHANGE. **Deadline for service request is seven (7) days prior to arrival.**

<u>Quantity/Requirements</u>	<u>Unit Charge (tax included)</u>	<u>Total</u>
_____ 110 volts (1 Duplex Outlet)	\$ 75.78	\$ _____
_____ 10' to 25' Extension Cord	\$ 5.42	\$ _____
_____ Power Strip	\$10.83	\$ _____

- **ALL ELECTRICIAN CHARGES FOR SPECIAL ELECTRICAL NEEDS WILL BE PASSED ON TO THE EXHIBITOR.**

**Phone Charges:** This is a per day charge.

<u>Quantity/Item</u>	<u>Unit Charge (includes tax)</u>	<u>Total</u>
_____ Standard Phone Line/ with phone	\$108.25 per show	\$ _____

- Direct Lines are not available.
- For Credit Card Machines, the number 9 must be dialed first for an outside line.

**Internet Charges:** This is a per day charge.

<u>Quantity/Item</u>	<u>Unit Charge (includes tax)</u>	<u>Total</u>
_____ (T1) Highspeed Internet Line <b>Wired</b>	\$108.25 per show	\$ _____

The Convention Center has complimentary wireless internet.

**CREDIT CARD BILLING AUTHORIZATION FORM**

DATE: \_\_\_\_\_

SHOW NAME: \_\_\_\_\_

SHOW DATES: \_\_\_\_\_

NAME OF CREDIT CARD HOLDER: \_\_\_\_\_

CARD NAME: \_\_\_\_\_

CARD NUMBER: \_\_\_\_\_ Exp. \_\_\_\_\_

AMOUNT OF TOTAL BILL: \$ \_\_\_\_\_

AMOUNT APPROVED FOR BILLING: \$ \_\_\_\_\_

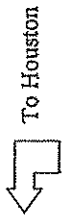
COMPANY NAME: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

NOTES: \_\_\_\_\_

**Payment is due upon receipt of services. Please complete the following credit card authorization form and fax it back to 409-744-6913 or send payment in advance via check to The San Luis Resort, 5222 Seawall Boulevard, Galveston, Texas 77551. Call 409-740-8635 or email [davidtownsend@sanluisresort.com](mailto:davidtownsend@sanluisresort.com) with any questions.**

Interstate-45 / Broadway Ave.



61st Street

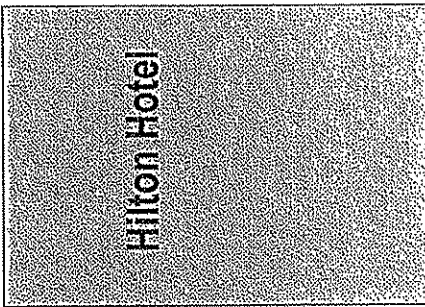
Dock Entrance

# LOADING DOCK MAP

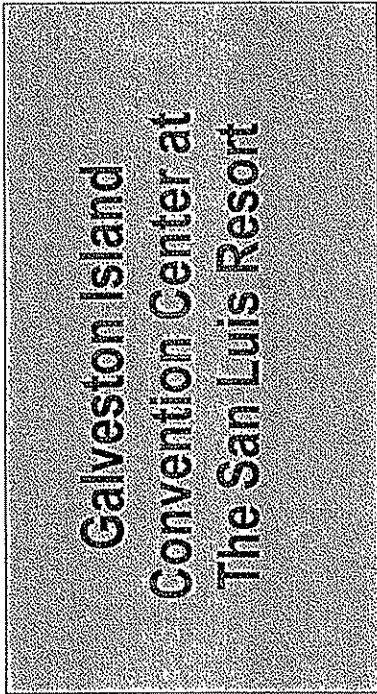
Loading Dock Ramp

Exit

Driveway



Hilton Hotel



Galveston Island  
Convention Center at  
The San Luis Resort

57th Street

Seawall Boulevard